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| Team/Group | Group 6 / CODEJAR | | |
| Date: | 09.02.2022 | Time: | 13:30 |
| Minutes prepared by: | Kiril Katsarski | Location: | MS Teams |
| 1. Purpose of the meeting | | | |
| To ask the client questions regarding the project. | | | |
| 1. Attendance | | | |
| Nikolay Valchanov  Kiril Katsarski  Tudor Morar  Woody Veneman  Yordan Doykov | | | |
| 1. Agenda | | | |
| Topic | Discussion | | |
| Types of employees: | Managers (dept manager, employee manager, depot manager /stock/)  Employees by departments (photo/video, sports, kitchen, home etc)  Cashiers, sales representatives, security guards | | |
| Responsibilities for employees: | Employee manager: access employee data, add, remove, modify, manager work shifts, sick days (not necessary) | | |
| Structure of inventory: | Nonexistent so far, wants to be sorted by departments | | |
| Work schedule: | * 15-20 people on each department/floor * 3 shifts a day * Students work only evening shifts * Other employees work time depends on contract | | |
| Selling products: | Whenever a product is sold, quantities are taken off the storage via our software  When stock is low, a request is sent to depot manager to restock/reshelve | | |
| Keeping track of employees: | Manually done by employee manager in the software | | |
| Employee permissions: | * Employees always need to get in contact with admins/employee managers and they cannot choose their shifts via the software * Employees can see the stock * Client proposed an automatic scheduling system for shifts | | |
| Website: | * Stock can be seen * Client proposed mobile app for employees to see stocks but that is outside our area of expertise | | |